

Whitney Lauritsen

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EDUCATION

Emerson College; Boston, MA

GPA: 3.82

Major and Year: Film production; Junior standing

Activities and Seminars:

Frames Per Second; Women in Motion; EIV; WECB Radio Station (DJ, 2001); Dance Team.
Spring 2003 semester abroad in the Netherlands.

The Bromfield School; Harvard, MA

GPA: 3.2

Year of graduation: 2001

Activities: Peer Leadership, Poets Society, Yearbook, Tutor, Local Cable Committee

Awards: Honor Roll, Quill and Scroll, Poetry/Friends of the Public Library Scholarship,
Senior Band Award (flute), Swim Team Letter.

EMPLOYMENT AND EXPERIENCE

- " Mother s Helper. Nancy and Chris Stone. Nantucket. Aided mother with children and household chores, provided transportation, engaged in activities, lived with family. July - August 2003.
- " Camp Counselor/Dance Instructor. Bonnie Castle Riding Camp at Stoneleigh-Burnham School, Greenfield, MA. Designed and taught dance routines; supervised meals and bedtimes, led activities, lived on campus. June - July 2003.
- " Resident Assistant. Emerson College in the Netherlands. Worked with the residences, aided students with problem solving/advice, held floor meetings, assisted staff with various responsibilities. January - April 2003.
- " Intern/Volunteer. Boston Casting. Placed calls to talent, aided directors with office tasks and organization, assisted with casting. September - December 2002.
- " Mother s Helper/ Personal Assistant to Steven and Kathleen Haley. Dover/Cotuit, MA, Santa Barbara, CA. Cared for children and family dog, provided transportation, traveled with family, conducted secretarial tasks for Mr. Haley. May - August 2001/02.
- " Page at Town of Harvard Public Library. Shelved and covered books, aided patrons, developed strong research skills. October 1999 - March 2001.
- " Caretaker of several children and pets in the town of Harvard, MA. Tend to children and pets, cook meals, provide transportation, devise activities. May 1994- present.

SKILLS

- " Computer proficiency- PC and Mac
 - o Word/script processing- Microsoft Word/Works, Microsoft Excel, Microsoft Money, Word Perfect; Typing speed: 50 wpm
 - o HTML: website <http://engageproductions.tripod.com>
- " Speak and write French

HIGHLIGHTED INTERESTS

Dance (hip-hop), music, psychology, roller-blading, writing, Australia, Europe, Shakespeare, marine life, health/exercise, the New VW Beetle (proud owner), The Simpsons